AMERICAN MUSEUM ᴼꜰ NATURAL HISTORY
Richard Gilder Graduate School

Collection Study Grants Application

PURPOSE

Collection Study Grants provide financial assistance to enable pre-doctoral and recent post-doctoral investigators to study the scientific collections at the American Museum of Natural History. These collections represent the fields in the divisions of Anthropology, Invertebrate Zoology, Physical Sciences, Paleontology, and Vertebrate Zoology. The visit must be arranged through and sponsored by an American Museum of Natural History curator. Projects of four days or longer are encouraged.

Collection study grants are awarded on a one-time basis. Persons in zoology and paleozoology requiring a greater amount of funding should apply to one of the following:

> The Frank M. Chapman Memorial Fund (supports research in Ornithology)
> The Lerner-Gray Fund for Marine Research
> The Theodore Roosevelt Memorial Fund (supports research in North American fauna)

This program is not available to investigators within daily commuting range of the American Museum of Natural History (i.e. "Tri-State" area).

FUNDING AND DURATION

Projects of four days or longer are encouraged;
Awards are made in partial support of travel and subsistence while visiting the Museum;
The amount of the award ranges from $500 to $1500;
Housing is limited to $100/day.

DEADLINES

May 1 for all AMNH divisions
> Funds for use between July 1 of the application year and June 30 the following year. (ex.: Proposal submitted May 1, 2016. Funds available from July 1, 2016 to June 30, 2017)

Note: **Ornithology** proposals only accepted by The Frank M. Chapman Memorial Fund.

INSTRUCTIONS

There are two parts to the application process that must be completed by 11:59pm Eastern Time on the deadline listed above. *(*Note- Late applications and applications that do not conform entirely with our specifications will not be considered)* Both must be completed online following this link:
https://myrggs.amnh.org/Applicant/ApplyOnline_Login.aspx.

Part 1: Application
Create an account and fill out the basic information requested;

Download instructions and forms;

Submit electronic application at Step 8 **BEFORE** you begin to upload documents;

Once all documents are uploaded you will receive a confirmation from us.

Part 2: Document Upload
Below are the required documents that you must upload to our server by 11:59pm Eastern Time on the deadline listed above. **All documents must be in PDF format. No other format will be accepted.** There are many free PDF file converters on the web.

Document List

Project Description
Title of project;

Proposed Start Date and End Date;

Name of AMNH Sponsor;

MAXIMUM 2 page narrative describing work in 10pt font or larger, single spaced.

Budget
Awards are made in partial support of travel and subsistence while visiting the Museum;

The amount of the award ranges from $500 to $1500;

Housing is limited to $100/day;

Indicate any additional supplies that you will need in order to conduct your work;

Complete a short budget justification.

Curriculum vitae
Must be uploaded in PDF format. There are many free PDF file converters on the web. No other format will be accepted.

Sponsor Email
Contact a sponsor from AMNH. Ask your sponsor to send an email to assistantdirector-rggs@amnh.org confirming they will sponsor your visit.

OTHER REQUIREMENTS

- If you are awarded a grant we will ask to you complete a W-9 tax form. Typically, taxes will NOT be withheld, but we must have this form for the IRS.

- If you are an international scholar we can assist you with a J-1 visa if you request it. You may also use a tourist visa to visit the collections.

- At the end of the project we require a 1-2 page report on your activities at the AMNH.