**ARRIVAL**

- All groups arriving at the Museum by bus must use the 81st Street driveway entrance.
- Drivers must follow the directions of Museum Personnel at all times. Do not unload or load buses until directed to do so.
- Do not load or unload buses on Central Park West, Columbus Avenue or 81st Street.
- Groups arriving on coach buses must use the loading area in front of the Rose Center for Earth and Space on the 81st Street driveway.
- Groups arriving on school buses must enter the garage and proceed to the next available loading berth.

**YOUR GREETER**

A Museum Transportation Greeter will greet all buses. The Greeter will:

- Login School Name, Bus Company and arrival time
- Assign a departure time
- Assign a parking area for the driver to park the bus, if available
- Arrange for the collection of lunches

**BUS LAYOVER**

- Drivers will be assigned a space at the following areas:
  – Columbus Avenue between 81st Street and 77th Street
  – Central Park West, Southbound

**Please note** that we cannot guarantee a layover space for your buses. Buses that cannot be accommodated will be asked to find a NYCDOT approved layover street.

- Bus engines must be shut down immediately upon arriving at the layover locations
- Drivers must park their buses in the assigned areas only
- No buses are to layover on 81st Street

**DEPARTURE**

- Buses must return at their assigned departure time.
- Drivers must stay with their vehicles at all times
- Groups with school buses will assemble in the Student Lobby
- Groups with coach buses will assemble on the Plaza at the 81st Street Entrance

[Map of the Museum area with Driveway Entrance, Parking Garage, and Central Park West]