

# ALIX COTUMACCIO

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## RELEVANT EXPERIENCE

### **AMERICAN MUSEUM OF NATURAL HISTORY**, New York, NY

*Assistant Director of Youth Initiatives*

5/10 - present

Oversee management of the budget for a portfolio of youth science education programs. Work with the Director on strategic planning for the division. Oversee the management of various programs, projects and spaces. Supervise program staff, contractors and interns. Manage grants, and write grant proposals and reports. Develop and manage program evaluations. Observe and evaluate instructors. Assist in marketing and recruitment efforts. Plan, coordinate and facilitate special events. Manage an undergraduate internship program, including training and mentoring 33 interns. Co-developed and implemented the summer residency program for AMNH Masters of Arts in Teaching Program. Develop curricula for science courses, and for use by school teachers in AMNH temporary exhibitions. Acted as Interim Director from 5/11-11/11.

### **BRONX SCHOOL OF LAW AND FINANCE**, Bronx, NY

*High School Biology Teacher*

8/06 - 5/10

Taught 125 9<sup>th</sup> graders Living Environment (biology and ecology). Developed lesson plans and supporting materials for daily Living Environment lessons. Advised 20 students by acting as students' mentor and counselor. Wrote numerous grant proposals and reports for projects involving new classroom technology and fieldtrips. Developed and lead various professional development sessions for school staff.

### **NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)**, Silver Spring, MD

*Program Analyst, Office of Program Planning and Integration*

8/05 - 4/06

Coordinated OMB's Program Assessment Rating Tool process for NOAA. Developed, coordinated and facilitated a working group to review and expand NOAA's portfolio of Corporate Performance Measures. Researched and assessed the state of program evaluation at NOAA, and created an agency-wide evaluation plan. Represented NOAA at the Federal Agency Partner Meetings of Conservation Evaluation.

### **INTERNATIONAL START SECRETARIAT**, Washington, DC

*Program Manager*

11/04 - 8/05

Developed and implemented regional research activities and capacity building programs for Asia. Managed six multifaceted, international environmental programs. Developed and managed budgets, and prepared grant proposals and reports. Facilitated communications between START, regional offices, scientists, and funding agencies. Planned, coordinated and facilitated international conferences.

### **US PEACE CORPS**, Manabí, Ecuador

*Natural Resource Peace Corps Volunteer*

2/02 - 4/04

Designed and implemented a native bamboo community project with funds from a USAID Small Project Assistance grant. Trained a 30 member women's group in small business management and marketing. Planned, coordinated and supervised daily volunteer activities at Reserva Biologica Tito Santos. Implemented and managed a 10-hectare reforestation project. Conducted environmental outreach and awareness in local communities and at elementary schools.

### **NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA)**, Silver Spring, MD

*Knauss Fellow, Center for Sponsored Coastal Ocean Research (CSCOR)*

2/01 - 2/02

Represented CSCOR in the National Marine Protected Area (MPA) Initiative. Worked with the International Programs Office on the WCPA-Marine International Marine Protected Area Management Effectiveness Initiative. Participated in sediment toxicity field studies in the Chesapeake Bay from the NOAA ship Ferrell. CSCOR lead on NOS's grant review process for National Fish and Wildlife Foundation project proposals.

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## LANGUAGES

**SPANISH** - conversational

**ITALIAN** - beginner

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## EDUCATION

- PACE UNIVERSITY SCHOOL OF LAW**, White Plains, New York  
Candidate for J.D. and Environmental Law Certificate; GPA: 3.45 May 2013  
Honors: Dean's List - Fall 2009, Spring 2010, Spring 2011, Fall 2011, Spring 2012  
Pace Law Presidential Scholarship - 2009/2010, 2010/2011, 2011/2012, 2012/2013  
Pace Law Merit Scholarship - 2010/2011, 2011/2012, 2012/2013  
Columbian Lawyers Association, First Judicial Department Scholarship - 2010, 2011, 2012  
Columbian Lawyers Association, Westchester - 2011/2012  
Activities: United Nations Environmental Diplomacy Externship Program, *intern* - Fall 2012  
• Permanent Mission of the Republic of the Marshall Islands to the United Nations  
International Criminal Court Moot Court Team, *researcher/writer* - 2010/2011  
• Best Brief for prosecution brief; second place for defense brief  
NELMCC, *Rules Committee Co-Chair* - 2010/2011  
International Criminal Court Moot Court Bye Team member - 2009/2010  
Environmental Law Society, *IL Evening Representative* - 2009/2010  
Criminal Law Society, *IL Evening Representative* - 2009/2010
- LEHMAN COLLEGE**, Bronx, NY  
M.S. Science Education; GPA: 4.0 May 2008  
Fellowships: New York City Teaching Fellow, 2006 - 2007
- MONTEREY INSTITUTE OF INTERNATIONAL STUDIES**, Monterey, CA  
M.A. International Environmental Policy; GPA: 3.88 May 2001  
Fellowships: Dean John A. Knauss Marine Policy Fellowship - 2001/2002  
Activities: Study Abroad, Universidad de Salamanca, Spain - Summer 2000  
Intercultura Language Immersion Program, Costa Rica - Winter 2000  
Environmental Club, *Co-president* - 2000/2001
- UNIVERSITY OF MASSACHUSETTS**, Amherst, MA  
B.S. Environmental Science, *Cum Laude*; GPA: 3.26 May 1996  
Honors: Dean's List: 1994, 1995, 1996  
Activities: Semester Exchange, University of Alaska Southeast, Juneau AK - Spring 2006  
Semester at Sea - Summer 1995
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## SELECTED CONFERENCES

- ◆ Association of Science-Technology Centers, Columbus, OH October 2012
  - ◆ National Science Teachers Association Annual Conference, Indianapolis, IN March 2012
  - ◆ National Science Teachers Association Annual Conference, San Francisco, CA March 2011
  - ◆ CNYC Housing Conference - green roofs & energy efficiency sessions, New York, NY November 2008
  - ◆ International Workshop on Climate Prediction and Agriculture, Geneva, Switzerland May 2005
  - ◆ Programa de Áreas Importantes para la Conservación de las Aves, Quito, Ecuador July 2003
  - ◆ 54<sup>th</sup> Annual Gulf and Caribbean Fisheries Institute Meeting, Provo, Turks & Caicos November 2001
  - ◆ MPA Management Effectiveness Indicators Workshop, Chichiriviche, Venezuela October 2001
  - ◆ Coral Reef Task Force Meeting, Washington, DC February 2001
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## SKILLS & ACTIVITIES

- VOLUNTEER:** National Environmental Law Moot Court Competition volunteer - 2010 - 2011  
Public Interest Law Scholarship Organization annual auction volunteer - 2010  
Havanese Rescue Inc., rescue and transport volunteer - 2009 - 2012  
New York City Audubon, development & grant management - 2009  
4410-14 Cayuga Ave Cooperative Association, Board Member - 2008 - 2011
- CERTIFICATION:** New York State Teaching Certificate  
NAUI Advanced and PADI Rescue SCUBA Certifications
- INT'L TRAVEL:** Tanzania, The Gambia, Senegal, Egypt, Jordan, Mexico, Belize, Nicaragua, Costa Rica,  
Panama, Venezuela, Ecuador, Peru, Bolivia, Chile, Argentina, Turks and Caicos, Dominican  
Republic, Canada, England, France, Spain, Portugal, Germany, Italy, Luxemburg, Switzerland,  
The Netherlands, The Czech Republic