FIELD TRIP PLANNING TOOL

Use this planning tool to prepare for your CAMP GROUP’S field trip. When you call Central Reservations, you will need these details. Keep it handy to expedite your call!

Your Info

Field Trip Date  MONTH  DAY  YEAR

Time  ARRIVAL  DEPARTURE

Group Leader Name

Group Leader Email  Group Leader Mobile

Organization

Address

City, State & Zip

Phone  Fax

About Your Group

Age Level(s)  Number of Youth  Number of Adults
Pre-K  K  1  2  3  4  5  6  7  8  9  10  11  12

We require one group leader and/or chaperone for every ten students (1:10)

Do you need a lunchroom?  yes  no

Do you have any special needs?  yes  no

How will you get to the Museum?

- subway
- school bus
- private bus

Your Field Trip

Select your Hall(s) of Focus:

- African Mammals
- African Peoples
- Asian Peoples
- Biodiversity
- Dinosaurs
- Gems & Minerals
- Human Origins
- Insectarium
- Meteorites
- Planet Earth
- Universe
- Mexico & Central America
- North American Mammals
- Northwest Coast
- Ocean Life
- Planet Earth
- South American Peoples
- Universe

Ticketed Exhibitions:

- Davis Family Butterfly Vivarium
  (10:30 am | 11:30 am)
- Invisible Worlds: Immersive Experience
  (10:30 am | 11:30 am)
- The Secret World of Elephants
  (10:30 am | 11:30 am)
- Turtle Odyssey: Giant Screen Film
  (10:30 am | 11:30 am)
- Worlds Beyond Earth: Space Show
  (10:30 am | 11:30 am)

Calling is the only way to reserve a trip. When you have completed this worksheet, please call Central Reservations at (212) 769-5200. Please make your reservation at least 5 weeks in advance.

amnh.org/fieldtrips
# FIELD TRIP PLANNING TOOL

Use this planning tool to prepare for your **SCHOOL GROUP’S** field trip. When you call Central Reservations, you will need these details. Keep it handy to expedite your call!

## Your Info

<table>
<thead>
<tr>
<th>Field Trip Date</th>
<th>MONTH</th>
<th>DAY</th>
<th>YEAR</th>
<th>Time</th>
<th>ARRIVAL</th>
<th>DEPARTURE</th>
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<table>
<thead>
<tr>
<th>Group Leader Name</th>
<th>NYC Dept of Ed. DBN Code</th>
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<tbody>
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<td></td>
<td>NYC Schools only, 6-digit number on your attendance sheet.</td>
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<tr>
<th>Group Leader Email</th>
<th>Group Leader Mobile</th>
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<table>
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<tr>
<th>Additional Teacher Email</th>
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<th>School Name</th>
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<tr>
<th>School Type</th>
<th>public</th>
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<table>
<thead>
<tr>
<th>School Address</th>
<th>City, State &amp; Zip</th>
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<table>
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<th>School Fax</th>
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<table>
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<tr>
<th>Grade Level(s)</th>
<th>Number of Students</th>
<th>Number of Adults</th>
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</thead>
<tbody>
<tr>
<td>Pre-K 1 2 3 4 5 6 7 8 9 10 11 12</td>
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