

FIELD TRIP PLANNING TOOL



Use this planning tool to prepare for your **CAMP GROUP'S** field trip. When you call Central Reservations, you will need these details. Keep it handy to expedite your call!

Your Info

Field Trip Date		MONTH	DAY	YEAR
Time		ARRIVAL	DEPARTURE	
Group Leader Name				
Group Leader Email			Group Leader Mobile	
Organization				
Address				
City, State & Zip				
Phone			Fax	

About Your Group

Age Level(s)	Number of Youth	Number of Adults	We require one group leader and/or chaperone for every ten students (1:10)
Pre-K K 1 2 3 4 5 6 7 8 9 10 11 12			
Do you need a lunchroom? <input type="checkbox"/> yes <input type="checkbox"/> no		How will you get to the Museum?	
Does your group have any accessibility needs? <input type="checkbox"/> yes <input type="checkbox"/> no		<input type="checkbox"/> subway <input type="checkbox"/> school bus <input type="checkbox"/> private bus	

Your Field Trip

Select your Hall(s) of Focus:

- | | |
|--|---|
| <input type="checkbox"/> African Mammals | <input type="checkbox"/> Planet Earth |
| <input type="checkbox"/> African Peoples | <input type="checkbox"/> Universe |
| <input type="checkbox"/> Asian Peoples | <input type="checkbox"/> Mexico & Central America |
| <input type="checkbox"/> Biodiversity | <input type="checkbox"/> North American Mammals |
| <input type="checkbox"/> Dinosaurs | <input type="checkbox"/> Northwest Coast |
| <input type="checkbox"/> Gems & Minerals | <input type="checkbox"/> Ocean Life |
| <input type="checkbox"/> Human Origins | <input type="checkbox"/> Planet Earth |
| <input type="checkbox"/> Insectarium | <input type="checkbox"/> South American Peoples |
| <input type="checkbox"/> Meteorites | <input type="checkbox"/> Universe |

Ticketed Exhibitions:

- ☐ **Davis Family Butterfly Vivarium**
(10:30 am | 11:30 am)
- ☐ **Invisible Worlds: Immersive Experience**
(10:30 am | 11:30 am)
- ☐ **The Secret World of Elephants**
(10:30 am | 11:30 am)
- ☐ **Giant Screen Film**
- ☐ **Space Show**

Calling is the only way to reserve a trip. When you have completed this worksheet, please call Central Reservations at (212) 769-5200. Please make your reservation at least 5 weeks in advance.

amnh.org/fieldtrips